

UNIVERSITY OF MINNESOTA

2005 Summer Undergraduate Research Experiences in Electrical and Computer Engineering

LETTER OF RECOMMENDATION FORM

APPLICANT: Complete the applicant section. Give a copy of this form to each faculty member who will provide the recommendation.

FACULTY MEMBER

APPLICANT

Signature _____

Name _____

Name _____
Last First Middle Initial

Last First Middle Initial

Rank/Department/Institution _____

Under the 1974 Family Education Rights and Privacy Act, students may waive their right to inspect this recommendation. Please sign the statement which follows if you wish to waive your right of access to this recommendation.

Telephone Number _____
(Area Code)

"I hereby waive my right of access to this recommendation."

Telefax Number _____

Signature _____

E-mail Address _____

Date _____

Faculty Member: The summer undergraduate research program provides intensive research and structured learning experiences. The program is designed to help the participants prepare for graduate studies. We would appreciate your assessment of the applicant with this in mind.

The application deadline is February 11, 2005 (see bottom of next page).

- How long have you known the applicant? _____
- How well do you know the applicant? ___Slightly ___Moderately Well ___Very Well
___Not well enough to give a recommendation.
- What has been the applicant's relationship to you? ___Student ___Advisee ___Mentee
___Research student ___Other _____
- Please rate the applicant in comparison with other students you have known.

Factors	Outstanding	Very Good	Good	Fair	No Basis for Judgement
Intellectual Ability					
Ability to Express Self: Verbal					
Ability to Express Self: Written					
Ability to Work with Others					
Emotional Maturity and Stability					
Dependable, Responsible, Ethical					
Open to New Experiences					
Ability to Accept Direction					
Potential to Complete Successfully a Research Project					
Potential As a Graduate or Professional Student					

(OVER -- SEE THE REVERSE SIDE)

- Do you know of any special factors that should be considered or taken into account when considering the applicant for participation in a summer undergraduate research program?

- Please comment briefly on any additional factors regarding the applicant's ability to contribute to and benefit from an undergraduate research experience. Discuss areas in which the applicant needs to improve, as well as his/her strengths. **Attach a separate letter if you wish.**

Please place the **original of this form and letter (if any)** in a sealed envelope bearing your signature. Either give the envelope to the applicant for submission with his/her application materials or submit directly to:

Prof. Douglas Ernie
Department of Electrical and Computer Engineering
University of Minnesota
200 Union St. SE
Minneapolis, MN 55455

All application materials are due February 11, 2005 (received or postmarked).